

SAFER NEIGHBOURHOODS ADVISORY PANEL (SNAP) FIRST MEETING
FIRST THREE PRIORITIES IDENTIFIED ON 21ST MAY 2007

From the meeting we had today the following is my understanding of the measures agreed to be perused in relation to the 3 Priorities agreed at the SNAP on 21st May.

1. **The Forum** – Tackling ‘Youth Anti-Social Behaviour’ and associated under age drinking. This problem occurring both inside and outside the Forum on its Private property. The Critical Times were identified as Mon-Fri on normal working days from 4pm to as late as 8pm, On Saturdays any time from midday onwards till 8pm and on holidays from midday onwards. The problem is identified as groups of youths behaving in an intimidatory fashion whether deliberately or unwittingly by their presence in large groups, acting in ways which can be seen as selfish and unreasonable towards other ‘USERS’ ,using foul and obscene language in the presence of those likely to be offended and using such language towards staff and security guards within the Forum and on occasion physically assaulting them. The underage drinking is perceived to exacerbate this problem.
 - a) **The Forum** will provide a map identifying the extent of their private property to allow all to be able to properly visualise this area. Product to be passed to Police for dissemination.
 - b) **Forum** to explore feasibility of producing a ‘Code of Conduct’ in terms of acceptable behaviour expected of ‘USERS’ of the Forum and its facilities and print this and make it available for Security staff to distribute it to those apparently in need of advising/reminding. It was not decided whether the Police would be mentioned in this ‘Code’ as a ‘stick’ at this stage –this can be reviewed and added later if felt appropriate.
 - c) **Forum** to explore feasibility of sending a communication to local educational establishments explaining how it welcomes visitors but outlining past problems and asking if ‘Code of Conduct’ could be posted on the institutions web-site.
 - d) **Kerrie Gallagher** to explore via ‘schools Liaison’ Officer the feasibility in the long term of ‘joint partner agency’ visits to ‘Educational establishments to advise on and explain how and why the Forum works and how with ‘the invitation to visit’ come responsibilities. Spencer and Kirsten indicated a particular interest here aswell.
 - e) **Forum** to follow up possible ‘media opportunities’ either via BBC Radio or via the NR5 project and the ‘Youth Radio Outlet’ as suggested by Kirsten.
 - f) **Kirsten** will liaise with Forum to review their ‘Banning letter’ ,its wording and potential ‘modification’ if required .
 - g) **The Police** will endeavour to provide each day (Mon-Sat) an Officer to attend and remain at the Forum for a given period of time to liaise with Security Staff, jointly patrol the Forum property with them and make contact with the tenants of the Forum ,they will also be available in the Security Office for the remainder of the time for deployment. The times will be (accepting the possibility of other deployments) Mon-Fri 4-6pm or slight variations, Saturdays Middyay-1pm and later 4pm-5pm.On holidays such as half term week we will try to attend on 3 occasions for an hour each time-may vary.
 - h) **Police** will review the previous 24hrs events at the Forum as recorded in the ‘Occurrence Book’ when they visit as at g) with a view to identifying action that needs to be started or progressed and to encourage the detailed reporting of events to assist in possible Police Courts Actions.
 - i) **Police** will try and identify examples of under age drinking at the Forum, believed to occur in early evening on steps outside the Forum, then ‘trace back’ to the vendor if possible and take action using the licensing dept .
 - j) **Police** will look to progress the Fox case as soon as the security guard Claire returns to work on 29th June with a possible harassment warning. This will require the guard and other guards to describe how they feel intimidated by his presence given past events even though now he does not do any ‘overt act ‘ when he breaches the ‘Banning letter’ sent to him by the Forum. The Police also encourage the Forum to have a formal solicitors letter sent to Fox to emphasize the importance with which this matter is being dealt viewed.
 - k) **The Police** will progress as soon as possible any necessary Police/Courts Action after it is agreed that the Banning Letter /ABC routes have been exhausted unless a single incident is so serious that it demands immediate attention .

I hope this covers what was discussed and agreed. The matter of 'Youth Services' is as I said being progressed so that Chris Reilly can use his resources effectively in partnership with other agencies. Once an agreement is reached here I hope it will be come part of the overall plan . If I've missed anything let me know soonest .

2.Pottergate- Tackling Anti-Social Behaviour that is exhibited during the daytime and night time between The Belgian Monk and the Underpass and including streets that run off of it such as St John Maddermarket, St Lawrence Lane, St Gregorys Green, Fishers Lane ,Ten Bell Lane, Wellington Green and Plough Yard in particular .The problem was broken down in to 4 main areas ;Daytime ASB such as Graffiti and drinking alcohol in area of St Gregorys Green, Maddermarket and outside Job Centre near Arc and Matthew Project. Second-Nigh time ASB and damage in relation to property along Pottergate as used by those exiting the City Centre especially on Friday and Saturday night /early hours of the next morning. Next -Tenancy issues surrounding Plough Yard in particular but possibly including Ten Bell Lane/Wellington Green .Finally possible drug dealing in addresses around Wellington Green/ Ten Bell Lane . There is a residents group for that area and they have identified Micawbers pub as a part of the problem in the past.

a)Regarding the day time problem the **Police** undertake to patrol as often as possible from 10am onwards as this is when groups begin to gather who present the problem, making interventions and taking positive enforcement action as well as 'diverting' as appropriate.

b) Although unfortunately unable to attend we will ask **Cath Howes** from NCC Environmental Health to progress the 'graff off' work in relation to the graffiti blighting Fishers Lane, St Lawrence Lane and anywhere else obvious in the defined area.

c) **Emma** will also investigate the apparent contradictory placing of a sign at the junction of Cow Hill and Pottergate which suggests no vehicles should enter the street at this point unless loading.

e) regarding the night time problem the **Police** will begin making targeted high visibility patrols on foot and cycle along Pottergate intervening and engaging with the 'Homeward bounders' as appropriate.

f) **Kerri** will investigate the feasibility of designing a notice to be placed prominently along the route reminding revellers that they are in a residential area –possibly akin to the corrugated plastic signs currently being 'issued' by the Crime Prevention dept to warn persons to hide up valuables in their cars etc-these can be easily attached to lamp-post and are cheap. Can I ask Kerri to also look in to the 'stand-up bendy garage forecourt' signage which could be temporarily attached to lam posts by Police patrols etc.

g)Can **Kerri** also look at the feasibility of producing a small flyer which Police could give to punters advising them of the ASB effects of urinating in peoples doorways, shouting ,swearing, damaging property at those times of the day. The individuals may not read it there and then but may find it in their pocket the next day etc.

h) **PC Craig Brooke** will look in to the possibility of setting up the mobile covert CCTV camera on Pottergate towards the far end to monitor behaviour patterns as there is no Council CCTV reaching that far.

i) We will ask **Ali Pridmore** from NCC Env Health if there is any possible action he can take in his role as 'Noise/ nuisance' monitor Officer.

j)With regard to tenancy issues in Plough Yard it is proposed that 'Joint Visits ' are made by representatives of Broadland Housing and Julian Housing ,**Anthony Hedges** and **David Redgrave** being present for those organisations, with **PCSO Claire Collins** who has this area as a part of her 'beat'. These visits should be to the occupants of Plough Yard to try and either warn about behaviour or encourage them to act as witnesses or at least give information anonymously which may be transcribed in to 'third party' evidence by Police or RSL. The visits should also extend to those living around the problem to explain and re-assure of action being taken. The new SNT Post Card drop could be used here.

k) Agreed that any opportunity to act positively should be taken promptly , in relation to possible 'outsiders' causing problems.

l) **Anthony** agreed to look for any information regarding possible drug dealing in the Broadland property stock in the area but did report that in general reports of ASB for that area were limited and revolved around 'Parkour'.

Again anything missing or inadvertently inserted let me know

3.Chapelfield Gardens- Tackling the dual problems of perception of the largest 'green space' in the City Centre as being not properly maintained in terms of appearance and facilities and carrying the idea for many of being an area to be avoided because of danger and ASB. Particular problems were divided roughly between the Green Spaces dept of NCC and the Police. Emma described how the litter left lying, needles from I/V drug users left in areas where the vulnerable might find them, the graffiti the closed toilets ,the general appearance of irregular 'upkeep' coupled with widespread flouting of the Alcohol ban in the area and

the occasional ASB that developed as a result led to this perception. On 2nd May there had been a 'Visual Audit' conducted by PCSO Crowson in company with local residents and interested parties and Emma from NCC as well as others from the Council including Maggie Finck (who was unable to be with us 24/05). This was followed up on 4th May by a further meeting including Steve Bunce from the Chapelfield Centre and Bob Cronk from NCC COMMUNITY Safety. This meeting resolved to display larger 'No Alcohol' signs at each entrance to the park ,to open the toilets again and address the City Care contract for litter collection. In advance of this meeting i.e. 24/05 Maggie sent an e-mail outlining certain courses of action being followed up by her .

- a) **PS Pete Sharples** will contact Steve Bunce to track and encourage progress towards signage which hew kindly offered to supply.
- b) **The Police** will give attention whenever possible to high visibility patrols in the park and challenging those breaking the 'No Alcohol ' law. The gardens infact now form part of our bi-weekly plan in as much as they are the 'Cluster's' hotspot to be given regular positive attention.
- c) **Pete S** will contact Gwyn Jensen from Norwich CC Ops dept to discover progress on the proposed CCTV in the park.
- d) **PC Craig B** to visit the Nursery to advise them of the 'needles hot line' number.
- e) **Pete S** to contact City care to co-ordinate a visit to the park so that all areas where needles have been located in the past so that City Care workers may not be intimidated by those who have intimidated them in the past.
- f) **Emma** to explore possibility of working with residents group to create 'flower beds' on the slopes at the edge of the southern side of the park which might deter use of the higher areas for needle use and disposal.
- g) **Could Cath** please advise on the time scale to wait for the painting of the 'Bandstand' in a none-graffiti friendly colour and also there is graffiti on some of the signage already displayed, can this be cleaned and can the big yellow defaced sign near the underpass entrance be removed as it appears to serve no purpose. Lastly there is quite significant graffiti in the underpass linking to Vauxhall St area can this cleaned please.
- h) **Could Maggie** please advise how soon we could expect the toilets on site to be opened as agreed at the 4th May meeting Vantage Hse.
- i) **Could Maggie** advise on how soon the contract with City Care can be revised to cater for the extra rubbish being left during the day in the park as per above meeting.
- j) **Could Maggie** advise of any update regarding investment in terms of appearance of park or when such an update might be reasonably expected.

I'm not sure that was all the actions so please do advise if there are more. Unfortunately Craig who was going to do the minutes was called away to arrest a shop lifter and the simple case of everyday urban acquisitive criminality has developed a life of its own.....so what I'm saying is that the above is pretty much from memory so I have missed stuff out .

Thanks once again to you all for attending the meeting and contributing and participating in what I hope will be some sort of solution to some peoples problems

Pete.

Pete Sharples

Sergeant 3105

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